



## Weekly Executive Status Report



**Project:** Statewide Voter Registration System

**Project Manager:** W. Gary Bush

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**For Week Ending:** 24-Jun-05

**Project Schedule:**

115 days used of

336

total project days

34%

of implementation schedule expended

### Project Highlights

The following represent the most important facts about the project as of this status report:

#### Phase 3 (Design) Underway

- All requirements completed. Open questions being detailed. Reports and Letters have been received (exc. Spanish copy).
- Database design and field mappings in final review.
- Architectural Design and Component Definition being reviewed.
- Development Schedule set to support UAT.

#### Business Transition Change Management Plan Underway

- Final four county visits are scheduled for this week. Potential Training sites being detailed in each county.
- Compiling Training information and developing schedules for Track 1 and Track 2 classes..
- Third Newsletter being assembled.
- Process change documentation continues.

#### Initial Hardware Purchases Initiated.

- Final user hardware distributions by county were sent to counties for confirmation.
- Central Server hardware received in CT. Costing and Change Orders of extra (print) servers for counties underway.
- AT&T data lines are ordered. Installation schedules being fixed to meet start-ups by county.
- State has detailed MS Office cost for user PC's. Acquiring installation CD and key for PC image.

#### Initial Data Conversion Collections Completed or Scheduled

- Bergen data was sent on CD's by the vendor for complete file and image extraction.
- Passaic to be visited this week to collect data to replace previous VR-only submission.
- Exception reports for 1st cycle conversions sent out for all counties. Passaic county only included VR data. Will regenerate new reports, when backup tapes are received.
- Rules Matrix is being prepared for initial Data Cleansing.

#### DIA Agency interfaces being finalized

- MVC full data extract download for duplicate checking has been dropped from consideration
- MVC interface will be a real-time system with dual routing capability between MVC and SSA (AmviNet).
- DHSS and felon interfaces will be extract file downloads

### Recent Accomplishments

The tasks listed below were completed recently by the project team:

Project Plan Phase Key	Task	Who	Start Date	Scheduled Complete Date	Comments
P3a	Detail Architectural Components (Hardware, Software, Design)			17-Jun	Software issues pending FRSD's. Final county HW counts being updated.

### Work in Progress

The tasks listed represent the activities in which the team is engaged the week following this reporting period.

Project Plan Phase Key	Task	Who	Start Date	Scheduled Complete Date	Comments
P7b1	Prepare External Interface Integration Design Document		Delayed	30-Jun	Meetings with DIA's completed. AOC rescheduled for next week. MVC details still need clarification. Delays causing concern to meet plans.
P7a2	Complete Database Changes, Loads, Conversions		Delayed	30-Jun	Waiting on Passaic County image data to be loaded
P7a2	Conduct Internal Testing (Interface, Integration, Load, Migration, System, Network)		Delayed	15-Jul	In progress

### Coming Events

#### Upcoming Activities

The events listed below are highlights scheduled for the near future of the project.

Status	Event	Start Date	Scheduled Complete Date	Comments
Scheduled	Weekly Team Status Meetings	17-May	On-going	Every Tuesday @ 9:30AM

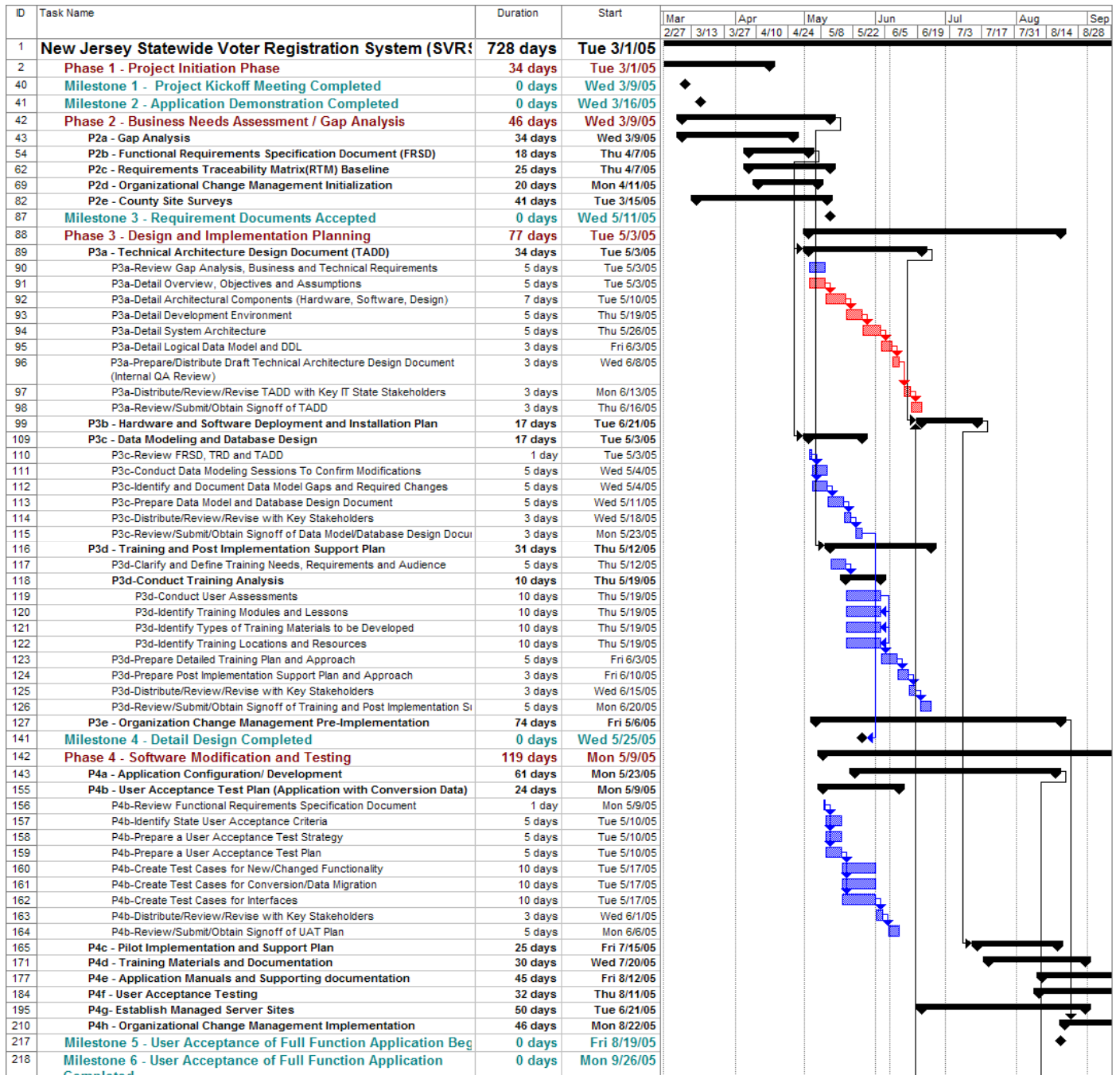
Planned	Beginning of 2nd Data Pulls for all counties	5-Jul	5-Aug	Final corrections of 1st pull data must be completed by the counties.
Planned	Release TADD with Key IT State Stakeholders	30-Jun	8-Jul	Designs being completed & reviewing internally
Scheduled	Coding efforts into full swing	30-Jun	12-Sep	Updates through UAT period

### Project Scope Changes

The following changes to the project scope have been proposed by Covansys to The State of New Jersey

CR Status	Change Request	Change Request Owner	CR Approval Date	CR Impact	Comments
Accepted	Addition of 6th county to Pilot Group	WG Bush	4-Apr-05	Medium	6th county now confirmed
Approved	All-Oracle Database for all servers	WG Bush	18-May-05	Medium	Cost reduction has been quantified.
Researching	Workflow changes for DIA screens	WG Bush	TDB	Medium	Effort being estimated by PCC
Researching	Proposal to Purchase Print Servers for each county (21)	WG Bush	TDB	Large	State will purchase this HW through Covansys.

### High Level Project Schedule



218	Milestone 6 - User Acceptance of Full Function Application Completed	0 days	Mon 9/26/05
219	Phase 5 - Pilot Implementation	57 days	Thu 8/18/05
220	P5a - Pilot Selection and Training	21 days	Thu 8/18/05
228	P5b - Pilot Installation and Support	48 days	Wed 8/31/05
238	Milestone 7 - Production Installation Certification	0 days	Thu 9/1/05
239	Milestone 8 - Pilot Site Implementation Completed	0 days	Mon 11/7/05
240	Phase 6 - Staged Rollout and Deployment - Remaining Sites	29 days	Tue 11/8/05
241	P6a - Training and Assessment Survey for Full Production	29 days	Tue 11/8/05
245	P6b - Full Deployment and Production Implementation Tracking	29 days	Tue 11/8/05
255	Milestone 9 - All Users Trained	0 days	Mon 12/12/05
256	Milestone 10 - Implementation Complete to all Sites	0 days	Mon 12/19/05
257	Phase 7 - Conversion and Interface	197 days	Mon 3/14/05
258	P7a - Data Conversion	197 days	Mon 3/14/05
259	P7a1 - Data Conversion and Migration Plan	17 days	Mon 3/14/05
268	P7a2 - Data Conversion Results Cycle 1	35 days	Wed 4/6/05
269	p7a2 - Collect data from each data source	30 days	Wed 4/6/05
270	P7a2 - Data Conversion program Development	15 days	Wed 4/6/05
271	P7a2-Complete Code Enhancement and Interface Development Per I.	15 days	Wed 4/6/05
272	P7a2-Complete Database Changes, Loads, Conversions	15 days	Wed 4/6/05
273	P7a2-Perform/Document QA Reviews (Developer, Peer, Team)	15 days	Wed 4/6/05
274	P7a2-Conduct Internal Testing (Interface, Integration, Load, Migration, System, Network)	15 days	Wed 4/6/05
275	P7a2 - Process Data through Conversion Programs	15 days	Wed 4/27/05
276	P7a2 - Distribute Cycle reports to each data source contact person	5 days	Wed 5/18/05
277	P7a3 - Data Conversion Results Cycle 2	90 days	Wed 5/25/05
284	P7a4 - Data Conversion Results Cycle 3	74 days	Tue 9/6/05
293	P7b - Interface	143 days	Tue 3/15/05
294	P7b1 - External Interface Design Document	48 days	Tue 3/15/05
295	P7b1-Conduct Integration JAD Sessions with Relevant Parties	10 days	Tue 3/15/05
296	P7b1-Prepare High-level Data Flow Diagrams for Interfaces	10 days	Tue 3/29/05
297	P7b1-Prepare External Interface Integration Design Document	10 days	Tue 4/12/05
298	P7b1-Develop Conceptual Definition of Module Interfaces and NW Infrastructure Design	10 days	Tue 4/26/05
299	P7b1-Distribute/Review/Revise with Key Stakeholders	3 days	Tue 5/10/05
300	P7b1-Review/Submit/Obtain Signoff of External Interface Design Doc	5 days	Fri 5/13/05
301	P7b2 Interface testing results document	95 days	Fri 5/20/05
305	Phase 8 - Project Close-out and Transition to Maintenance and Support	311 days	Tue 10/11/05
330	Milestone 11 - Project Close-out and Transition to Maintenance and Support Completed	0 days	Wed 2/1/06
331	Ongoing Project Management	235 days	Tue 3/1/05
411	Comprehensive Full Service Support	260 days	Fri 12/29/06
416	Milestone 12 - Maintenance and Support Complete	0 days	Mon 12/31/07

